



Sakina Mohammadi

Date of birth: 01/08/1997 | **Nationality:** Afghan | **Gender:** Female |

Phone number: (+93) 749716101 (Mobile) | **Email address:**

sakinamohammadi252@gmail.com | **WhatsApp Messenger:** 0093749716101 |

Address: Mazari Road, Haji Nawroz Square, PD 13, 1008, Kabul, Afghanistan (Home)

WORK EXPERIENCE

11/03/2022 – CURRENT Kabul, Afghanistan

IT OFFICER ETEMAD KHWARIZMI EDUCATIONAL CONSULTANCY SERVICES

1. Network Maintenance
2. Hardware and Software Management
3. User Support
4. Security Measures
5. Data Backup and Recovery
6. System Upgrades and Migrations
7. IT Policies and Documentation
8. Collaboration with Other Departments

17/03/2016 – 13/09/2018 Kabul, Afghanistan

ENGLISH TEACHER OMID E FARDA ENGLISH ACADEMY

Teaching English in the elementary and intermediate levels

EDUCATION AND TRAINING

24/03/2019 – 21/12/2022 Kabul, Afghanistan

7 SEMESTERS OF COMPUTER SCIENCE Kateb University

24/03/2004 – 21/12/2015 Ghazni, Afghanistan

12 GRADE GRADUATION CERTIFICATE Naswan Shina Deh High School

Address Shina Deh, Malistan District, Ghazni, Afghanistan

18/06/2020 – 21/04/2022 Kabul, Afghanistan

DIPLOMA IN ENGLISH LANGUAGE TOEFL Academy

Address Nanwayi Bus Stop, PD 13, 1008, Kabul, Afghanistan

LANGUAGE SKILLS

Mother tongue(s): **PERSIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
ENGLISH	B2	B2	B1	B1	B1
GERMAN	A2	A2	A1	A1	A1

● ADDITIONAL INFORMATION

RECOMMENDATIONS

Mohammad Reza Mahdi Managing Director, Etemad Khwarizmi Educational Consultancy Services

Ms. Sakina Mohammadi was about to graduate from university in computer science but sadly the universities were closed for Afghan Girls. She joined our team as IT Officer in 2022. She is performing very well in her work environment and I highly recommend her for the continuation of her studies.

Email mahdi2reza@gmail.com | **Phone** (+93) 772992416

Mohammad Dawood Frotan Head of Computer Science Faculty, Kateb University

I strongly recommend Ms. Sakina Mohammadi for the opportunity to continue her education. She has completed seven semesters of computer science in Kateb University. She was a hard working and disciplined student during her bachelor years.

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